

## Guidelines for Examiners on Marking Case Report for AIM Annual Assessment

- 1 Objectives of case report is part of training of candidates on:
  - 1.1 Logical approach to a problem
  - 1.2 Critical thinking on logic employed
  - 1.3 Critical analysis of data available
  - 1.4 Knowledge of contents of the quoted literature
  - 1.5 Appraisal of the published literature relevant to the case
- 2 Assessment is based on
  - 2.1 Clarity and logic of presentation of case
  - 2.2 Demonstration of critical review of RELEVANT literature
  - 2.3 Independent thinking and analyses
  - 2.4 Discussion RELEVANT to the case
- 3 Case report with the following conditions should be REJECTED. The candidates would not be allowed to proceed to the Annual Assessment.
  - 3.1 Text of < 1000 or > 2000 words
  - 3.2 Tables or figures used > 2
  - 3.3 References > 10
  - 3.4 Closely related to the other specialty(ies) of the candidate
- 4 Direct copying of contents, tables, diagrams and pictures from original articles or literature is considered to be plagiarism and is strictly forbidden. Plagiarism will lead to serious consequence including PERMANENT exclusion from sitting the Annual Assessment.
- 5 Candidate should write the case report in the following Format. Marks should be deducted for failure to do so
  - 5.1 Use complete sentences and paragraphs. Point form of presentation is not allowed
  - 5.2 Use standardized or acceptable abbreviations e.g. RFT, with the full term specified when they first appear in the case reports
  - 5.3 Use generic name of drugs e.g. propranolol, rather than trade name, e.g. Inderal®
  - 5.4 References must be relevant and up-to-date. They should be retrievable through e-KG or the internet. A copy of the reference(s) should be submitted if they cannot be retrieved from the internet. All reference should be quoted in the same format as that of Hong Kong Medical Journal
- 6 Case reports on rare medical diseases with uncommon presentations are discouraged. Instead, case reports should be on
  - 6.1 Common medical problems with common presentations
  - 6.2 Uncommon medical problems with common presentations
  - 6.3 Common medical problems with atypical presentations
- 7 Reasons must be given for a score of failure ( $\leq 4$ ) in case reports, or when the score is “exceptionally good” ( $\geq 9$ ). All cases reports, marked or unmarked, should be returned by reviewers to the AIM Annual Assessment Coordinator at least two weeks before the Annual Assessment day.