

## Guidelines for Candidates on Writing Case Report for AIM Annual Assessment

- 1 Objectives of case report is part of training of candidates on:
  - 1.1 Logical approach to a problem
  - 1.2 Critical thinking on logic employed
  - 1.3 Critical analysis of data available
  - 1.4 Knowledge of contents of the quoted literature
  - 1.5 Appraisal of the published literature relevant to the case
- 2 Assessment is based on:
  - 2.1 Clarity and logic of presentation of case
  - 2.2 Demonstration of critical review of relevant literature
  - 2.3 Independent thinking and analyses
  - 2.4 Discussion RELEVANT to the case
- 3 Case report with the following conditions are REJECTED
  - 3.1 Text of < 1000 or >2000 words
  - 3.2 Tables or figures used > 2
  - 3.3 References > 10
  - 3.4 Closely related to the other specialty(ies) of the candidate

IMPORTANT: Candidate has the responsibility to ensure all requirements are met before submitting the case reports. Failure of the candidate to comply will lead to rejection of Case Reports and subsequent inability to proceed to Annual Assessment.
- 4 Direct copying of contents, tables, diagrams and pictures from original articles or literature is considered to be plagiarism and is strictly forbidden. Plagiarism will lead to serious consequence including PERMANENT exclusion from sitting the Annual Assessment.
- 5 Candidate should write the case report in the following Format. Marks will be deducted for failure to do so.
  - 5.1 Use complete sentences and paragraphs. Point form of presentation is not allowed.
  - 5.2 Use standardized or acceptable abbreviations e.g. RFT, with the full term specified when they first appear in the case reports.
  - 5.3 Use generic name of drugs e.g. propranolol, rather than trade name, e.g. Inderal®
  - 5.4 References should be relevant and up-to-date. They should be retrievable through e-KG or the internet. A copy of the reference(s) should be submitted if they cannot be retrieved from the internet. All reference should be quoted in the same format as that of Hong Kong Medical Journal e.g. “Yuen YP, Lai CK, Poon WT, Ng SW, Chan AY, Mak TW. Adulteration of over-the-counter slimming products with pharmaceutical analogues – an emerging threat. Hong Kong Med J 2007;13:216-20”
- 6 Case reports on rare medical diseases with uncommon presentations are discouraged. Instead, case reports should be on
  - 6.1 Common medical problems with common presentations
  - 6.2 Uncommon medical problems with common presentations
  - 6.3 Common medical problems with atypical presentations